

# **Loch Venachar Sailing Club Training Centre Constitution**

## 1. OBJECTS

The objects of Loch Venachar Sailing Club Training Centre (the Centre) shall be:  
To advance the education of members and prospective members of LVSC through the provision of dinghy and powerboat training to RYA standards and to promote the art and skills for safe use of watercraft for people of all abilities  
To develop and deliver a range of dinghy and powerboat courses to RYA standards, which are designed to achieve the objectives of LVSC  
To develop, manage and maintain a fleet of dinghies (the size and nature of which shall be determined from time to time), which are utilised for training purposes.  
To develop a programme of continuous training for its Instructors that will reflect the changing nature of the sport, the requirements of the RYA and the needs of LVSC.  
The Centre shall affiliate to Loch Venachar Sailing Club (LVSC), RYA Scotland and to such other bodies as shall be of assistance to the Centre.  
The Centre shall operate within, and shall agree to abide by, the Objects and policies of LVSC  
Any changes to these "OBJECTS" will be in agreement with the management committee of LVSC.

## 2. MEMBERSHIP

There shall be two classes of membership of the Centre

- 2.1 Full membership which shall be open to all Dinghy and Power Boat Instructors, who are members of LVSC
- 2.2 Associate membership which shall be offered to any Dinghy and Power Boat Instructor who assists in training at Loch Venachar but is not a member of LVSC

## 3. COMMITTEE

3.1 The affairs of the Centre shall be managed by a Committee, which shall consist of: Principal, Chief Instructor, Secretary/Treasurer, one member of the LVSC Management committee who shall not be an Instructor and between three and five (maximum) others who shall be elected at each AGM to serve for three years (one year in the first instance) and who may be re-elected, with the exception of the Principal who is the unelected head of the Centre. The Principal will also act as chairperson

3.1.1 LVSC members who are not eligible under clause 2.1 may be co-opted on to the committee to assist in the management of the TC administration. Only two persons may be co-opted at a time and will have full voting rights on the committee and at any general meeting. Such persons co-opted will not normally be office bearers on the club committee.

3.2 No member of the committee shall be serving Office Bearers of LVSC

3.3 The committee will undertake the business of the Centre, shall convene at least 4 meetings per year and shall have control over the income and expenditure of the Centre.

3.4 The committee will also manage the maintenance of the fleet of training dinghies the number and class which will be determined according to the requirements of the RYA syllabus

4. ANNUAL GENERAL MEETINGS

4.1 An Annual General Meeting shall be held at the Instructor Conference each year. The business of the meeting shall include:

Principal's report.

Financial report.

Election of committee.

Appointment of an independent examiner.

4.2 Matters shall be decided by a simple majority of those present and voting. In the event of an equality of votes, the chairperson shall have a second or casting vote.

4.3 All members of the Centre shall be entitled to attend but only Full members will be entitled to vote.

4.4 Written notice calling the Annual General Meeting shall be given at least 14 days prior to the date of the meeting. 6 Full members in addition to the committee shall form a quorum.

5. FINANCE

5.1 At the Annual General Meeting there shall be determined the amount of the fees to be paid for courses. The funds of the Centre shall be kept in an interest bearing account at any bank or building society in the name of the Centre, any one of the Principal and Sec/Treasurer may operate the account up to £200.00 and both thereafter.

5.2 Proper books of account shall be kept by the Sec/Treasurer who shall present a statement of income and expenditure and a balance sheet for the year ending on 31st October at each Annual General Meeting following, such statements to be examined by the independent examiner appointed at the previous Annual General Meeting.

6. ALTERATION TO THE CONSTITUTION

The committee shall have the authority to recommend amendments or deletions of any of the foregoing constitution. The same rights shall extend to any voting member. 21 days notice must be given to the Sec/Treasurer in writing specifying the alterations proposed in order that they may be included in the agenda of a General Meeting. At least two thirds of the voting members present at such a meeting must agree to these alterations.

7. WINDING UP

If at any time it appears to two thirds or more of voting members that the Centre is no longer viable, then it shall be wound up. Any money or assets belonging to the Centre after the settlement of all debts at that time shall be handed over to Loch Venachar Sailing Club.

8. ADDENDUM

"Dinghy Instructors" shall include the following:

Assistant Instructor

Dinghy Instructor/Advanced Instructor

Race Coach

Senior Instructor